

38689

4 copies rec'd:
1 - CH/G
1 - D/GG
2002 - D/GC

~~CONFIDENTIAL~~

NIS COMMITTEE MEETING NO. 246

11 JUNE 1957

1. The following were present:

Mr. D. J. Clinton	State
Maj. J. W. Jacobson	Army
LCdr. H. W. Holschuh	Navy
25X1A9a Lt. Col. H. K. Avery	Air Force
Mr. R. H. Strickland	Air Force
	CIA (Chairman)
	CIA (Vice Chairman)
	CIA (Secretary)

2. NIS Production Schedule

The members were handed copies of the preliminary consolidated NIS Production Schedule for FY 1958 dated 11 June 1957, together with OBI analyses of schedule deficiencies relating to initial and maintenance production (refer to Item 8 NCM 243). These are to be reviewed by the agencies and the revised schedules returned to OBI by 18 June 1957 so that the final schedule can be prepared for approval at the next Committee meeting. The vice chairman noted that the preliminary schedule comprises 540 sections of which 171, or 32%, involve maintenance.

The Committee discussed at some length the possible effect on NIS production of personnel reductions in the Defense Agencies. It was the consensus that every effort should be made to maintain NIS production at the present level of approximately eight equivalent NIS per year through more efficient practices. A full review of the production situation will be made at midyear to determine what additional measures are necessary.

The chairman requested the members to re-examine the NIS procedures within their agencies with the view to simplifying review practices and accelerating production flow. He said he would also have a similar re-examination made of OBI review and publication procedures to the same ends.

19 JUN 1957

~~CONFIDENTIAL~~

3. NIS Production Status

The vice chairman reported that NIS production for the month of May was 81% of scheduled requirements, and the FY 1957 production through 31 May was as follows:

	<u>Sections Scheduled</u>	<u>Sections Produced</u>	<u>Percent Complete</u>
State	198	113	57%
Army	103	91	88%
Navy	51	57	112%
Air Force	23	23	100%
CIA	98	78	80%

The vice chairman noted that there were 192 sections still due out of a total of 554 sections on the FY 1957 schedule, and that State had by far the largest share of these. The State member said his agency expected to deliver about 60 sections in June and meet approximately 85% of their scheduled requirements for the year.

4. Review of Revised NIS Standard Instructions

The Committee reviewed the page proofs of the revised NIS Standard Instructions and received comments from the members. Unresolved questions on the outline guides will be worked out in a series of meetings of agencies' representatives at OBI during the week. The Committee decided to hold a final review at its next meeting at which full Committee representation is desired.

5. Suspense Items

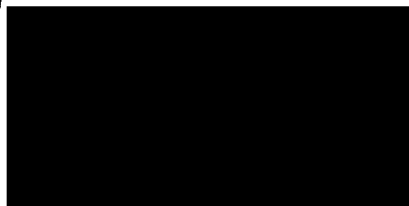
The Navy member reported that no rescheduling is required for Section 22 on NIS 50A (Ghana). The State member reported that Embassy comments for Section 52 on NIS 37 (Ceylon) arrived on 10 June and, since no comments are expected for Section 58M on NIS 21 (Yugoslavia), both sections can be processed immediately.

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

6. The next meeting of the NIS Committee will be held at 1000 hours on Tuesday, 25 June 1957

25X1A9a



Distribution:

- 8 - NIS Committee
- 1 - Secy., JIG
- 1 - SA/PC/DCI
- 1 - DD/I
- 1 - DD/P
- 2 - AD/SI
- 1 - AD/RR
- 1 - Ch/E/RR
- 1 - St/PB/RR
- 4 - Ch/G/RR
- 8 - D/E/BI
- 1 - D/R/BI
- 1 - D/P/BI
- 5 - OBI